# WELCOME GUIDE Accommodation InBarcelos



# **Social Services**











#### **DESCRIPTION**



The Residence is intended for the accommodation of the academic community of the Polytechnic University of Cávado and Ave.



#### **LOCATION**

Rua do Aldão no. 142, Vila Frescaínha S. Martinho, Barcelos (200 meters from Campus).



#### **TYPE**

Male | Female



#### **CAPACITY**

30 double rooms

2 single rooms for reduced mobility residents



#### **ACCESS**

Access to the Accommodation is contingent upon submitting an application in accordance with the terms and deadlines established by the Social Services each year.

Students can apply online by filling in the forms on SASocial platform (portal.sas.ipca.pt).

Priority is given to scholarship students from DGES (General Directorate for Higher Education).

When applying, the applicant is informed of the Regulations of Student Residences of the Social Services of the Polytechnic University of Cávado and Ave. These regulations outline the rules and procedures, as well as the rights and duties of residents.



#### Accommodation characterisation

2 floors

Double rooms with built-in air conditioning

Single rooms with built-in air conditioning for reduced mobility residents

2 kitchens/cupboards

Common areas for study and leisure

Common living area for residents

Elevator between floors

#### **COMMODITIES**



Bedroom: bed | bedside table | closet | secretary | chair | mini refrigerator | bathroom

Kitchen: household appliances | tables | chairs

Common living and study areas: television | tables | chairs | sofas | Internet access



#### INTERNAL WORKINGS

Upon entering the Accommodation, an entry record is created which facilitates the completion of the Responsibility Agreement.

Upon departure, the initial record is completed by the Social Services staff who fill out the Inspection Report.



#### **CLEANING SERVICE**

It is the Social Services responsibility to clean the common areas including stairs, corridors, dining room, common bathrooms and outside spaces.

Residents are required to maintain the upkeep, tidiness and cleanliness of their room, with daily cleaning being the responsibility of each occupant, as well as the management of personal, bed and bath linen.



#### WASHING AND DRYING CLOTHES

Residents can use the self-service laundry at lower prices.



### **USING THE KITCHEN**

Residents who wish to cook and dine in the kitchen/dining room area are responsible for cleaning up after themselves. The space must be left clean and tidy after each use.



## **ROOM SUPERVISION**

The cleaning staff will have access to the rooms for the purposes of weekly maintenance, checks and addressing any irregularities, and may be accompanied by Social Services staff or other residents if the circumstances require it.



#### **RECYCLING**

Residents are responsible for collecting garbage from their rooms and transporting it to the appropriate places in the Accommodation.



### **SURVEILLANCE SERVICE**

365 days.



# **PAYMENTS**

Scholarship students have up to five days from the date they receive their monthly supplement.

The remaining cases have until the eighth day of the month to which they relate or the next working day in the case of a weekend or public holiday.



# **EMERGENCY CONTACTS**

Entidade	Contacto	Horário de Funcionamento
Security Service of the Accommodation	912 763 048	24 hours
Barcelos Volunteer Fire Department	253 802 050	24 hours
PSP – Barcelos Public Security Police	253 600 890	24 hours
INEM – National Institute for Medical	112	24 hours
Emergencies		
Health Line (Saúde 24)	808 24 24	24 hours
	24	
Poisoning – Poisons Information Center	800 250 250	24 hours
	213 544 545	
SOS FRIENDLY VOICE	912 802 669	3:30 pm – 12:30 am
	963 524 660	
FRIENDLY TALK	808 237 327	3:00 pm – 10:00 pm
	210 027 159	



# **SOCIAL SERVICES CONTACTS**

Serviços de Ação Social Instituto Politécnico do Cávado e do Ave Campus do IPCA - Lugar do Aldão, Vila Frescaínha de S. Martinho 4750-810 Barcelos Tlf: 253 802 503 sas@ipca.pt / bolsasip@ipca.pt/ alojamento.sasipca@ipca.pt www.sas.ipca.pt